

Enrollment Management Committee
1:00pm - 3:00pm on December 17, 2020
Zoom: <https://cccconfer.zoom.us/j/94092869766>

MINUTES

Members Present Geisce Ly (Admin Co Chair), Monika Liu, Wynd Kaufmyn (Faculty Co Chair), Denise Selleck, Edgar Torres, Colin Hall, Aurelien Drai, and Chandra Edelstein

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| | | process. As we produce a schedule 2021-22, the EMC knows the goals that were used to develop the schedule. | |
| 6. | Highlight Scheduling Data for Department Chairs and Deans - Pivot table updates | <ul style="list-style-type: none"> x Pam walked EMC through the data. x It is a starting point. Concerns about interpreting the data outside of the department chair and dean role. x This is what the department chairs have been asking for, for a long time. It's a huge step in the right direction in order for chairs to plan schedules. x Request to publish this as a common database for chairs and deans to access. The goal is to make the appropriate pieces public. | |
| | Summer Instructional Budgets | <ul style="list-style-type: none"> x Academic Affairs is at the beginning stages of working the Summer 2021 Schedule. x Goal to increase FTEF and FTES for Summer 2021. Considerations included SFUSD Credit Recovery and better chance of in-person instruction. x Summer 2021 restored to 70 FTEF that would generate about 1100 FTES. x Planning on mostly remote in Summer 2021. x Departments requested about 78 FTEF. x DMI requires summer instruction. x Need to still support SFUSD Credit Recovery x Maintain departments at Summer 2020 levels (so long as that is what they requested) x Increasing departments at requested level. If a department did not make a request, not forcing a request. x Funding noncredit. x Increased budgets for Mathematics Credit ESL, World Languages x Initial instructional budget and FTES goals published. Chairs work on schedule and submit to supervising dean for approval. Deans have flexibility in working between departments. Continued monitoring of actual Spring 2021 expenses and projected Summer 2021 expenses. x Goal is to be in a place to add classes in response to enrollment demand. x Future agenda items to discuss college-wide marketing efforts and student support strategies to increase enrollment. Benefit to the committee in understanding the College's commitment to collaborate with Student Affairs and Marketing/PR. | |
| 7. | Future Agenda Items | <ul style="list-style-type: none"> x Discuss marketing efforts x | |