The Academic SenVTd60.0

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Guests: Pam Mery

I. Call to Order . 2:50 p.m.

II. Adoption of Agenda .
Agenda adopted.

III. Approval of Mi nutes – April 20, 2016
Moved to May 18, 2016 meeting.

IV. Review of Quality Focus Essay and Self-Evaluation Standards IVB and IC
   x Executive Council members provided feedback to the Academic Senate President.

V. Public Comment
   x Faculty were urged to distinguish between vocabulary appropriate to institutions of higher learning and corporate vocabulary.
   x Materials were distributed from Dayo Digg's Women's Health course.
   x A Sunday, May 15, 2016 memorial concert for former CCSF President Willis Kirk will be held in Diego Rivera Theatre at 2:00 p.m.
   x It was reported that the two counselors in financial aid who had requested appropriate work spaces were both reassigned to other programs.

VI. Introduction of Ilona McGriff
    Not held.

VII.   Officers' Repor ts
President Marrujo -Duck Reported:
   x That AP 2.08, as edited by the Executive Council, had been handed off to the Interim
      Chancellor.
   x That the Decision Making Handbook which the Executive Council reviewed on April 20,
      2016 was also in the Interim Chancellor's hands and would be reviewed in collegial
      consultation Monday, May 16, 2016.
   x That the Executive Council would again consider the now revised Enrollment Management
      Plan at the May 18, 2016 meeting.
   x That the Interim Chancellor was providing for pizza and Mexican food at the May 18 and
      May 25, 2016 Executive Council meetings.

First Vice-President Labrecque Reported:
   x None at this time.

Second Vice President Romano Reported:
   x   None at this time.

Secretary Liang Reported:
   x   None at this time.

VIII. Consent Agenda

   Resolution 2016.05.11.01A   Increase the Registration Unit Cap

      Whereas, many required courses and programs have increased their unit weights
      (without necessarily increasing the student workload), making it unnecessarily
      difficult for students to stay below the registration unit cap; and

      Whereas, the Education Policies Committee feels the College should rely on its
      counselors' judgment rather than being overly specific about waiver criteria; be it
      therefore

      Resolved, that the Education Policies Committee propose to the Senate the
      following new policy for enrollment limitations:

      Students may enroll in a maximum of eighteen (18) semester units each Fall and
      ██er units
      during the Summer session. Students wishing to enroll in more than the maximum
      units allowable must receive permission from their academic counselors. Approval

over the maximum units authorized by College policy must process those units in person at the Registration Center, Smith Hall, Room 118.

Passed by consent.

Resolution 2016.05.11.01B   Appointment of SLO & CurricUNET Coordinators

Whereas SLO coordination has served a critical function at CCSF; and

Whereas CurricUNET has helped to support that function including integrating it with program review and curriculum; be it therefore

Resolved, that the SLO Coordination Team for 2016-2017 be comprised of Craig Kleinman, Mandy Liang, and Sheri Miraglia, and be it further,

Resolved, that CurricUNET Administration be transitioned to Dora Dye for 2016-2017 with training from Katryn Wiese throughout Fall 2016.

Passed by consent.

Resolution 2016.05.11.01C   Addition of Business on May 18th and 25th

Whereas, There are several unfinished items that will need Academic Senate consideration prior to the end of the semester; be it therefore,

Resolved, that the Academic Senate allow the Academic Senate President to use best judgement in selecting only those items that are completed and could benefit from a review of the Academic Senate by the end of Spring 2016 to be added to the special Council meetings on May 18th and May 25th.

Passed by consent.

Resolution 2016.05.11.01D   Recommendation of the Proposed Text for BP/AP 3720: Computer, Network, and Classroom Technology Use

Whereas, the language included in the proposed text for BP/AP 3720 derives primarily from the California Community Colleges League; and

Whereas, the Information Technology Application Committee has reviewed and proposed the text for BP/AP 3720; and

Whereas, the formatting and numbering of the policy and administrative procedure will be altered to align with our current policy and procedure formatting; be it therefore,

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Resolution 2016.05.11.05   BP 6.19 Auditing of Classes

Resolved, that the Academic Senate not recommend BP/AP 6.19; and be it further,

Resolved, that the Academic Senate provide the opportunity to consider the implications of recommending that CCSF allows students to audit classes under certain circumstances; and be it further

Resolved, that the Academic Senate consider BP/AP 6.19 by October 2016.

Moved: Madeline Mueller; Seconded: Susan Berston; MC
Abstention: Maria Heredia
Not present: Ms. Bob Davis (on leave), Matthew Duckworth, Lawrence Edwardson, Todd Rigg-Carriero (on leave)

B.　　BP/AP 6.03 Program, Curriculum, and Course Development
x This issue will be discussed on May 18, 2016.

C.　　BP/AP 6.18 Philosophy and Criteria for the Associate Degree and General
　　　Education

Resolution 2016.05.11.07 BP/AP 6.18 Philosophy and Criteria for the
Associate Degree and General Education
Resolved, that the Academic Senate recommend the May 2016 revisions to BP/AP
6.18 Philosophy and Criteria for the Associate Degree General Education..

Moved: Ghislaine Mazé Seconded: Sheila McFarland; MCU
Not present: Ms. Bob Davis (on leave), Matthew Duckworth, Lawrence Edwardson,
Todd Rigg Carriero (on leave)

D.　　March 8th Report from SLO Committee
Feedback:
    x Consider asking for this to be discussed at department meetings; email DCC
    x Noncredit curriculum committees in ESL (ask Greg to ask the coordinators to
      look at this at coordinator meetings) cc. Neela Chatterjee.
    x Executive Council asks each of the Academic Senate committees to spend
      some time discussing this report and to bring either a resolution or a "not at
      this time" back to the Academic Senate.
    x Add to Academic Senate President's email
    x We need to respect people's time; this may not go anywhere.
    x Put it on the 1st agenda next semester; look at the 5 and distribute to
      appropriate committees and ask them to discuss it.

E.　　Resolution in Support of Assessment

Resolution 2016 05.11.08　Academic Senate Support For Assessment

Whereas, the Executive Council of the Academic Senate in collaboration with SLO
Coordinators and the SLO Committee have agreed that a key aspect of our ongoing
assessment processes is for each primary instructor for each CRN each semester to to
complete CRN level assessments for at least one SLO; and
Whereas, This requirement is documented in our Assessment Plan and has been
approved multiple times by the Executive Council of the Academic Senate, and
Whereas, This process was developed to meet accreditation requirements and to
ensure that assessment is a comprehensive and meaningful college-wide activity, and
Whereas, As a college, with pushing and prodding from SLO Coordinators and
Department Chairs, we have been able to achieve approximately 90 reporting
levels each semester.　However, we are challenged to bring in the remaining 10% 6
of reports, and

Whereas, SLO Coordinators have responsibility for encouraging and monitoring assessment, but n

requirements must follow the standards in Title 5 55002(a) including recommendation by the curriculum committee" [p.12],

   Whereas the Curriculum Committee, by design, ensures that it has members