

San Francisco Community College District
Annual Budget Development Calendar
REVISED January 23, 2024

November	<p>1st Quarter 311 Y μ š } ^ š š Z v o o } Œ [• K ((.) 311-Q Review at Board Subcommittee and Stated Meeting. Budget Committee receives briefing on 311-Q. PGC Budget Committee reviews 311 Report. Full PGC Counsel reviews 311 Report.</p>
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May	PGC Budget Committee reviews tentative budget and make a recommendation to full PGC Council. Full PGC Council reviews tentative budget.
June	Tentative Budget approved by June 15 th . Budget office presents end of year projections to Board Subcommittee and Stated meetings. Purchasing for next fiscal year open on June 15 th .
July	Yearend closing and establishment of actual ending balances. Review of year-end impact on Tentative Budget and any necessary changes. Review of any adjustments at Board Subcommittee and Board meetings.
August	Adoption Budget draft prepared for review by Board Subcommittee and campus PGC Council.
August	PGC Budget Committee reviews first review of the Adoption final draft budget and makes recommendation to full PGC Council. Full PGC Council reviews first review of the Adoption final draft budget and makes recommendation.
September	Public Hearing and adoption of Final Budget. File report with county and state. Complete yearend process for annual audit.
September	PGC Budget Committee Training
October	Review of prior year actuals, enrollment, and other impacts to prior year budget. Submit all materials required for final audit. Completion and submission of the 311 Annual Financial Report by October 15 th . Submit 311A to Board Subcommittee and Board for review at stated meetings.
October	PGC Budget Committee reviews prior year actuals, enrollment, and other impacts to prior year budget. Submit all materials required for final audit. Completion and submission of the 311 Annual Financial Report by October 15 th . Submit 311A to Board Subcommittee and Board for review at stated meetings.