

Facilities Committee Meeting Minutes – November 27, 2023

Roll Call:

Committee Members:

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1. **Call to Order** 1:04 PM
 - a. This meeting was held via video conference.
 2. **Approval of Agenda**
 - a. Discussion – The committee will address item 8c at 1:30pm to accommodate the schedule of guest presenter Kristin Charles; no change to agenda is necessary.
 - b. Motion to approve the agenda made by Steven Brown ~~11/27/23~~. Abstentions 0
 - d.

4. **Approval of Minutes – 10/23/23**

- a. Discussion – none
- b. Motion to approve the minutes was made by Steven Brown, seconded by Christina Michaud.
- c. Abstentions 0
- d. Nay votes 0
- e. Motion passed by consensus.

5. **AVC report – Construction Projects – Alberto Vasquez**

- a. Introduction of the new Facilities Project Managers (Roxana Vargas Greenen, Jasmine Kaw, Way Chan, Tom Lam) to the committee.
- b. We are working with HR on hiring a Director of Buildings & Grounds, Maintenance Superintendent, Utility Workers, and Custodians. This includes developing the postings and forming the hiring committees. We are also working on hiring various trade positions.
- c. The Mission Center and John Adams Center heating projects are complete and operational.
- d. The Wellness Center heating equipment has been installed; there is a gas-line pressure issue that needs to be resolved.
- e. Student Health Center transformer – we are working with occupants of this quadrant of campus to schedule work for early January before students return.
- f. Science Hall heating system is in design and is going to be a separate outdoor system.
- g. Cloud Hall heat seems to be working well.
- h. We are working with a contractor on high-pressure line replacement for the arts buildings (Creative Arts, Visual Arts, Arts Extension), to be completed in the spring.
- i. Smith Hall/Statler heating system is in the design phase. (1203730 (d) (g) 21w (e) 2990326 (s) 912628/6 (s) 9m) 1.6 (75EMC /LBody

